

NUST College of E&ME

INSTRUCTIONS FOR SPRING 2021 SEMESTER (UG)

To be read in conjunction with Guidelines issued time to time from HEC and NUST for COVID-19 Environment. Any revision in these guidelines will be communicated through respective departments

1. Introduction. NUST College of E&ME will proceed online w.e.f. 15th Mar 2021 initially for 2 weeks. The ESE of Fall 2020 semester (improvement / minor) will continue in FTF mode on 15th and 16th Mar 2021. Detail of guidelines have been prepared in this regard for strict adherence by the students.
2. **Plan – UG.** The plan to conduct ESE of Fall 2020 and Spring 2021 is given as under. The online mode is initially for 2 weeks and the continuation/FTF revert will be decided as per the directions received from NUST:

Batch	ESE Fall 2020 (FTF) (Improvement / Minor)	Spring Semester 2021 (Online) (2 Weeks)
Final Year UG	15 - 16 Mar 2021	15 Mar to 26 Mar 2021
2nd & 3rd Year UG	15 - 16 Mar 2021	15 Mar to 26 Mar 2021
1st Year UG	-	15 Mar to 26 Mar 2021

3. **Hostel Students – UG.** Students can continue to stay in hostels and attend classes online, however, those students who want to leave hostel during these two weeks, will be allowed. On return to hostel, a valid negative PCR test (72 hours), affidavit and Health Declaration is mandatory (see details in Para 7). A proper record of those leaving will be maintained by DD NSAW. International students can also continue to stay in their hostels. If any student desires to leave during these two weeks, then they will have to attend academic activities in FTF as and when panned after this duration.
4. **Arrival Procedure for Day Scholars – UG.** All Day scholars will report to college on 29th March 2021 along with the required documentations i.e., affidavit and Health declaration as per the details given in para 7.

5. Transport Plan. Transport will ply on existing routes from 29th March 2021 onwards for the students (subject to change on decision from NUST). For any queries, students can approach DD Adm (051-54444012).

6. Conduct of Classes (Spring semester 2021). All classes will be online on MS Teams from 15 – 26 March 2021. Classes will continue in online mode until NUST allows conduct of classes with FTF mode. Methodology of Spring 2020 will be used.

- a. In general, all students would be required to attend the labs in online mode as per the practice in Spring 2020.
- b. As of now, all assessments (OHT, Mid Semester and End Semester Exams) will be carried out in FTF mode.
- c. There will be no online quizzes during above duration.
- d. Final Year students are allowed to work on their projects and lab work.

7. Guidelines for Students Returning on Campus.

- a. Students having any of the symptoms of COVID-19 should stay at home and seek medical attention and inform college accordingly by email, WhatsApp/SMS etc.
- b. **Affidavit**. Submission of Affidavit stating that students will adhere to all safety protocols and other instructions and they will not hold the University liable if they get infected despite safety protocols. Parents / Guardians should sign the Form (attached as Appendix-I to Anx-A).
- c. **Health Declaration**. Submission of Health Declaration stating that student is in good health and whether they have undergone any COVID-19 testing or treatment during the closure period. Parents / Guardians should sign the declaration (attached as Appendix-II to Anx-A).
- d. **COVID-19 Test Report**. All hostelites to submit recent COVID-19 test performed within three days i.e. 72 hours before reporting / joining hostels. In case a student is unable to undergo the COVID-19 test due to valid reasons, the College / Hostel (ddnsaw@ceme.nust.edu.pk) must be informed in advance. A letter facilitating the students for free testing is also being forwarded on student's mail. Copy also attached as Anx-B. Student

be informed that COVID-19 test can be conducted free of cost at Public Sector facilities on producing above Authority Letter. For guideline on Public Sector facilities country wide, please visit link “Testing Facilities Pakistan”

(<https://www.covid.gov.pk/facilities/1%20Jan%202021%20Current%20Laboratory%20Testing%20Capacity%20for%20COVID%20Web.pdf>). This is valid for Public Sector facilities only.

Appnx-I to Anx-A

**Affidavit Regarding Returning to University
(COVID-19 Situation)
(To be submitted to Parent School)**

I _____

Son / Daughter of _____

NUST Registration No. _____ studying in Program _____

At School / College _____

of NUST hereby certify that I will adhere by all COVID-19 safety protocols / polices and instructions given in this regard, and that I will not hold the university liable if I contract the virus in spite of the safety protocols.

Name of the Student: _____

CNIC No. _____

Signature: _____

Countersigned By Parents / Guardian

Signature: _____

Name: _____

CNIC No. _____

Date: _____

Address: _____

Note: This is just a format, this undertaking has to be made on Rs. 100/- stamp paper and has to be stamped and signed by Oath Commissioner / Notary public.

Health Declaration
(COVID-19 Situation)
(To be submitted to Parent School)

I _____

Son / Daughter of _____

NUST Registration No. _____ studying in Program _____

At School / College _____

of NUST hereby certify that I am in good health, and have not undergone under any COVID-19 testing and / or treatment during the closure period, or have undergone COVID-19 testing and treatment during the closure period from _____ 2021 to _____ 2021

Student Name _____

CNIC No. _____

Cell No. _____

Signature: _____

Countersigned By Parents / Guardian

Signature: _____

Name: _____

CNIC No. _____

Cell No. _____

Address: _____

Anx B

National University of
Sciences and Technology
Sector H-12, Islamabad
Tel: 051 – 9085 1666
0941/09/NUST/Med/NMC
24 Sep 2020

To: Medical Superintendent / Administrator
Concerned Govt Hospital

Copy to: Respective District Administration

Subject: COVID-19 PCR Test

1. As per Govt decision, Universities/higher education institutes will open for students with effect from 15 Sep 2020. Higher Education Commission has instructed that all students are required to undergo a COVID-19 PCR test before joining the institute, which should be negative.
2. In view of Govt decision, Mr / Ms _____ S/O / D/O _____ a student of National University of Sciences & Technology, Islamabad is directed to report to your Hospital/Healthcare facility for undergoing COVID-19 PCR test. All students will present NUST ID card at the respective medical facility for verification. New intake of fall session 2020 will present joining/selection letter as their NUST ID Card will be prepared after joining NUST.
3. You are requested to kindly facilitate the student to fulfil the Govt requirement.



Pro Rector (Planning & Resources)
Major General Jahangir Khan (Ret)