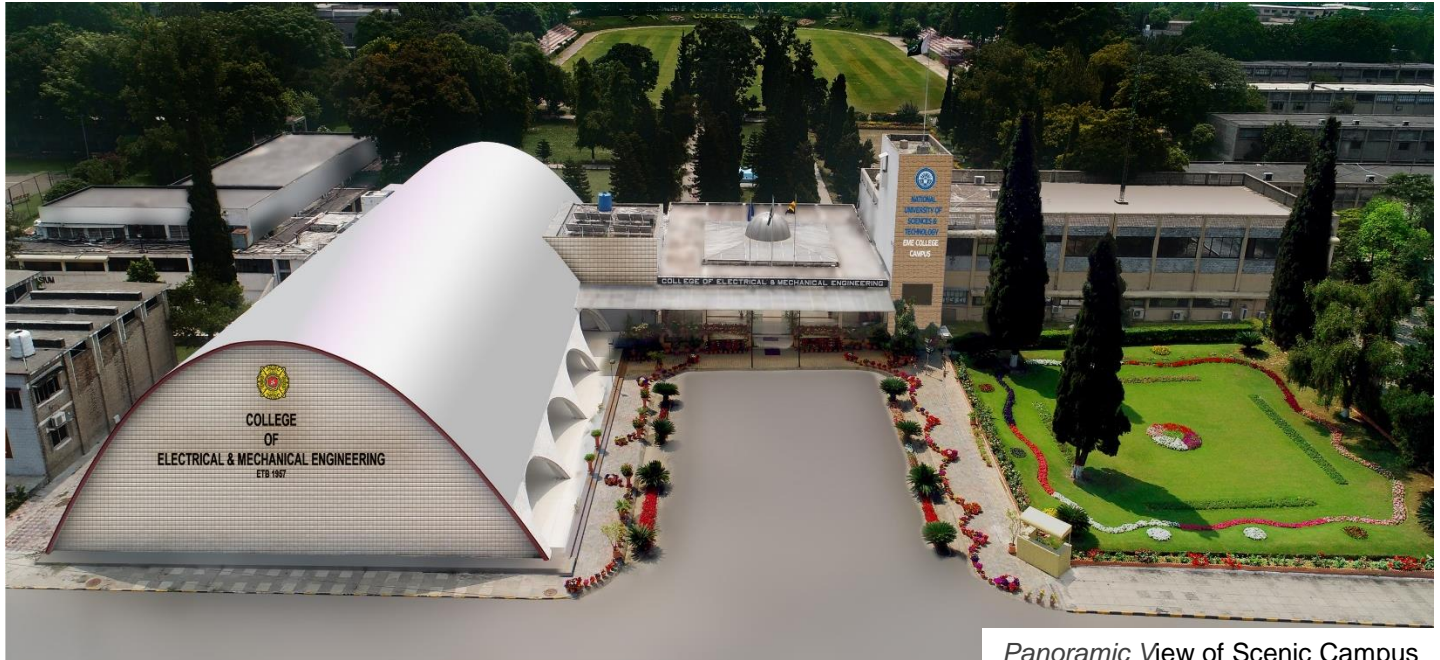
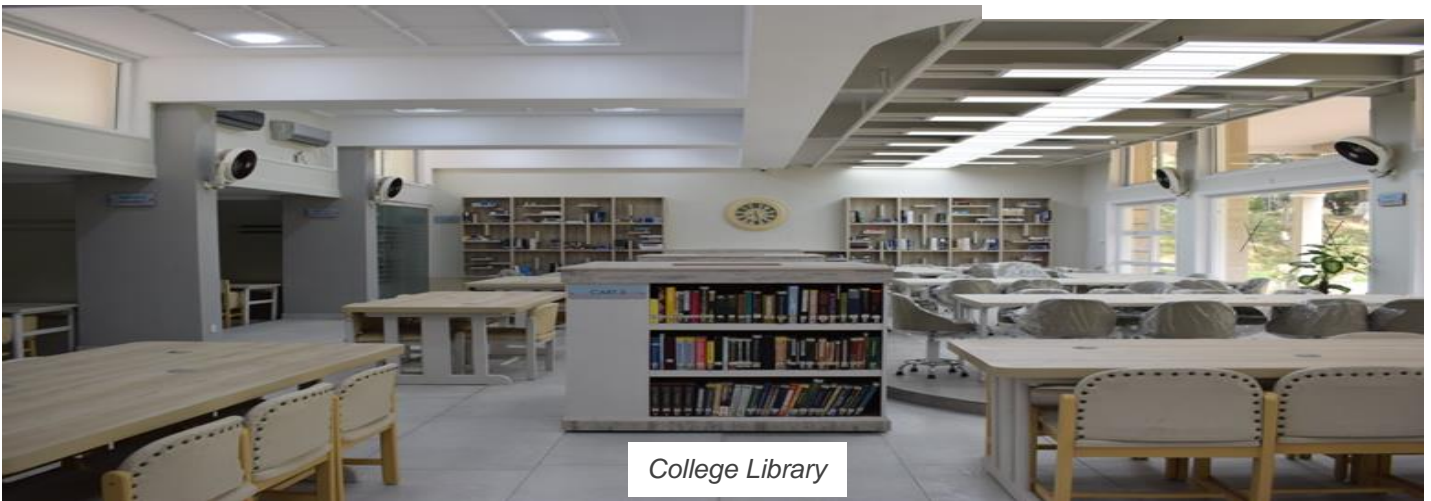




# NUST COLLEGE OF E&ME JOINING INSTRUCTIONS – 2022 UNDERGRADUATE STUDENTS



*Panoramic View of Scenic Campus*



*College Library*



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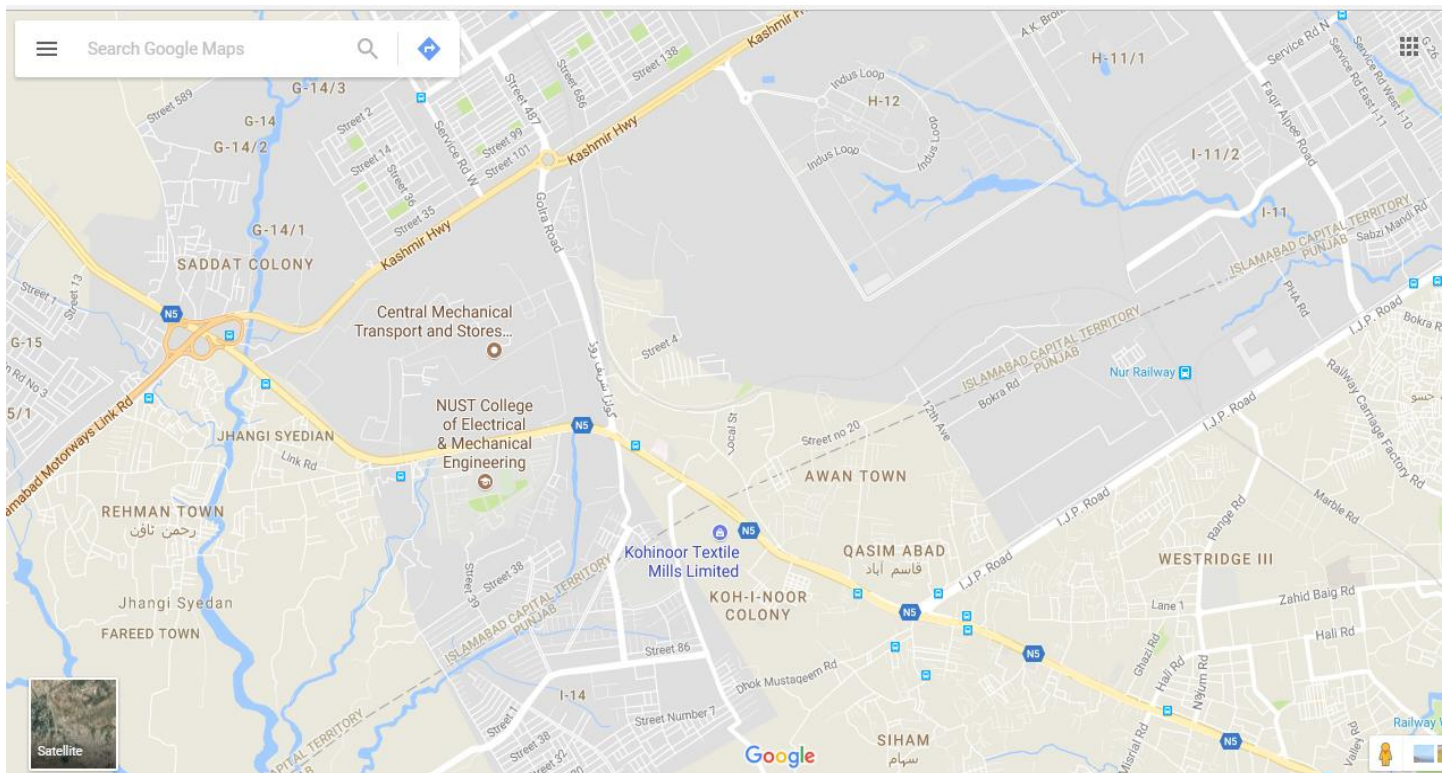


## **JOINING INSTRUCTIONS–UNDERGRADUATE (UG) STUDENTS**

- a. I congratulate you on your selection as undergraduate student of college of Electrical & Mechanical Engineering. It is located on Rawalpindi – Peshawar GT Road Near Golra More at a distance of about 13 kms from the heart of Rawalpindi and 15 kms from the centre of Islamabad.

This college is one of the biggest constituent institutes of NUST. The college offers Bachelors of Engineering in four disciplines i.e, Electrical, Mechanical, Computer, and Mechatronics Engineering, which are accredited engineering degree programs recognized by Washington Accord. The college has 77 PhD and 25 MS qualified faculty members. The graduates of this college have found a great acceptance with in private and public sector organizations.

2. College of Electrical and Mechanical Engineering is fulfilling its responsibilities of graduating students, as culturally enlightened, technologically knowledgeable, academically competent and research oriented productive citizens who are prepared to lead, inspire, and serve humanity.



3. **Reporting Day – Orientation / Registration.** NUST students selected on open merit will report the college for registration / orientation as per program mentioned below: -

- b. **Registration/ Orientation Schedule.** Registration for all departments will be conducted on the days allotted to each department as follows: -

|     |                          |   |                   |
|-----|--------------------------|---|-------------------|
| (1) | Electrical Engineering   | - | 19 September 2022 |
| (2) | Mechanical Engineering   | - | 20 September 2022 |
| (3) | Computer Engineering     | - | 21 September 2022 |
| (4) | Mechatronics Engineering | - | 22 September 2022 |

c. **Activities During Orientation**

| Date / Department                           | Time          | Program  | Location   |
|---|---------------|--|--|
| 19 Sep 2022<br>(Electrical Engg)            | 0830–0930 hrs | <ul style="list-style-type: none"> <li>• Reception of students and parents</li> <li>• Issuance of tokens to students and move to Auditorium</li> </ul> | College Main gate  |
| 20 Sep 2022<br>(Mechanical Engg)            | 0930-1000 hrs | <ul style="list-style-type: none"> <li>• Talawat</li> <li>• National Anthem</li> <li>• Dean's Address</li> <li>• HoD's Briefing</li> </ul>             | Auditorium   |
| 21 Sep 2022<br>(Computer and Software Engg) | 1000-1100 hrs | College Visit  | <ul style="list-style-type: none"> <li>• Hostels, MI Room, College Mosque, Cadet Battalion (Bn), Cafes and Sports grounds</li> <li>• Visit of departments</li> </ul> |
| 22 Sep 2022<br>(Mechatronics Engg)          | 1100-1530 hrs | Students Registration  | Department of Computer and Software Engineering (DC&SE)  |

4. **Schedule of Fall Semester 2022 / Classes.** The regular classes (Fall semester 2022) will commence after registration from 26 September 2022.

5. **Qalam/Odoo.** Qalam is used to manage all the academic activities including attendance, course registration, results and fee management. The student Qalam user manual is available on college website (<https://ceme.nust.edu.pk/downloads/cms-lms-manual>) with a link **Qalam Student Manual**. All the students to ensure following: -

- Download the Qalam Student Manual and study before reporting.
- The password of Qalam login ID issued initially be changed immediately and should not be shared with anyone else. In case of any problem, please contact on [software.developer@ceme.nust.edu.pk](mailto:software.developer@ceme.nust.edu.pk).
- Parents can track / monitor students' academic progress including attendance, results (Quiz, Sessional Exam, Assignments, Final Exam) and fee by using Qalam User name and Password of their son/daughter.**

6. **College Website.** Students to regularly visit Student Notice Board on college website (<http://www.ceme.nust.edu.pk>) for timely information of academic news / information.

7. **E-mail ID.** Every student will be issued an official E-mail ID for the official correspondence during the course of study.

8. **Mandatory Documents.** Different types of documents are required by different sections for registration. All students are, therefore, advised to make separate sets of required documents as specified below to save time while documents submissions at different desks during e-registration. Following documents are mandatory for registration: -

**NOTE: STUDENTS WITHOUT REQUIRED DOCUMENTS OR ORIGINAL DEGREES / CERTIFICATES WILL NOT BE ALLOWED ENTRY INTO THE PREMISES / PROGRAMME. THEY WILL BE RETURNED TO GET THEIR REQUIRED DOCUMENTS AND ONLY THEN THEIR REGISTRATION WILL COMMENCE.**

a. **Documents Required by Exam Cell (Original documents are required from all students).** Following documents will be collected by exam cell: -

| Ser | Academic Level         | Document  | Qty | Remarks   |
|-----|------------------------|---|-----|---|
| (1) | Secondary              | SSC Result Card   | 1+1 | Original + Photocopy  |
|     |                        | *SSC Certificate  | 1+1 | Original + Photocopy  |
| (2) | O Level                | O level Certificate   | 1+1 | Original + Photocopy  |
|     |                        | O Level Statement of Result   | 1+1 | Original + Photocopy  |
|     |                        | *O Level Equivalence Certificate  | 1+1 | Original + Photocopy  |
| (3) | Higher Secondary       | *FSc Result Card  | 1+1 | Original + Photocopy  |
|     |                        | FSc certificate   | 1+1 | FSc Pre-Engg (Original)   |
|     |                        | *Additional Math's Result Card  | 1+1 | FSc Pre-Engg (Original)   |
|     |                        | *Additional Math's Certificate  | 1+1 | FSc Pre-Med (Original)  |
| (4) | A Level                | A Level Certificate   | 1+1 | Original & Photocopy  |
|     |                        | A Level Statement of Result   | 1+1 | Original & Photocopy  |
|     |                        | A Level Statement of Entry  | 1+1 | Original & Photocopy  |
|     |                        | *A Level Equivalence Certificate  | 1+1 | Intermediate / temporary equivalence certificate issued by IBCC is required, if equivalence certificate is not yet issued |
| (5) | Stamp Paper of Rs. 100 | Stamp paper worth Rs. 100.00 duly counter signed by oath commissioner / notary public. (Specimen attached as <b>Anx A</b> ) |     |   |

**\* ESSENTIALS:**

- **WITHOUT 'ESSENTIALS' THE STUDENT SHALL NOT BE ENTERTAINED, FOR OTHER CERTIFICATES, 10x DAYS MAY BE PROVIDED.**
- **STUDENTS SHALL NOT BE ALLOWED TO ATTEND CLASSES AFTER 10x DAYS, IF 'A' LEVEL EQUIVALENCE IS NOT PROVIDED.**

d. **Documents Required by Academic Studies Group (ASG) from all Students.** Following

documents are required by ASG. Please bring these documents as a separate set with you: -

| Ser | Academic Level   | Document                         | Remarks  |
|-----|--|----------------------------------|--|
| (1) | Secondary  | Matric Result Card               | 1 x Photocopy  |
|     |  | *Matric Certificate              | 1 x Photocopy  |
| (2) | O Level  | O level Certificate              | 1 x Photocopy  |
|     |  | O Level Statement of Result      | 1 x Photocopy  |
|     |  | *O Level Equivalence Certificate | 1 x Photocopy  |
|     |  | ACT Score                        | 1 x Photocopy  |
| (3) | Higher Secondary                                       | *FSc Result Card                 | FSc Pre-Engg (1 x Photocopy)   |
|     |  | FSc certificate                  | FSc Pre-Engg (1 x Photocopy)   |
|     |  | *Additional Math's Result Card   | FSc Pre-Medical (1 x Photocopy)  |
|     |  | *Additional Math's Certificate   | FSc Pre-Medical (1 x Photocopy)  |
| (4) | A Level  | A Level Certificate              | 1 x Photocopy  |
|     |  | A Level Statement of Result      | 1 x Photocopy  |
|     |  | A Level Statement of Entry       | 1 x Photocopy  |
|     |  | *A Level Equivalence Certificate | 1 x Photocopy  |
| (5) | CNIC / B-Form  |                                  | 1 x Photocopy  |
| (6) | Passport size photographs (Blue Background)            |                                  | 2 x Copies   |
| (7) | Student Handbook undertaking                           |                                  | Duly sign by Student and Parents / Guardian  |
| (8) | Registration Form (Specimen attached as <b>Anx B</b> ) |                                  | <ul style="list-style-type: none"> <li>• 2 x copies of filled and printed forms.</li> <li>• Students will also fill the same data in the computer at the time of registration</li> </ul> |

c. **Documents & Bank Drafts Required by NUST Student Affairs Wing (For NUST Students, Paying Cadets and Additional Selected Cadets)**

Following documents & bank drafts are required. Please bring these documents as a separate set with you. Paying cadets (PCs) and additional selected cadets (ASCs) must

bring the original selection letter issued by GHQ at the time of registration. “**NO REGISTRATION**” will be done without the original selection letter: -

| Ser  | Document  | Nos | Remarks   |
|------|---|-----|---|
| (1)  | Photocopy of Matric / O level certificate   | 1   |   |
| (2)  | Photocopy of FSc / A level certificate  | 1   |   |
| (3)  | Photocopy of CNIC or B-Form   | 2   | B-Form will be accepted for students not having CNIC  |
| (4)  | Photocopy of CNIC of parents or guardians (Both Father's and Mother's)  | 1   |   |
| (5)  | Photocopy of Domicile Certificate   | 1   |   |
| (6)  | Passport size photographs   | 8   | Blue background   |
| (7)  | ID Size ( 1" x 1") photographs  | 4   | Blue background   |
| (8)  | Student's personal data form (Specimen attached as <b>Anx C</b> )   | 1   |   |
| (9)  | Surety bond typed on a stamp paper of Rs. 100/- duly attested by an Oath Commissioner (original). (Sample attached as <b>Anx D</b> )                                  | 1   | <ul style="list-style-type: none"> <li>For NUST students</li> <li>For PCs/ASCs surety bond is issued by PA Dte,GHQ</li> </ul> |
| (10) | Character certificate duly signed by police authorities (Specimen attached as <b>Anx E</b> )  | 1   | Male Student Only   |
| (11) | Certificate from wards of army persons (Specimen attached as <b>Anx F</b> )   | 1   |   |
| (12) | Certificate for non-involvement in political activities (Specimen attached as <b>Anx G</b> )  | 1   |   |
| (13) | Medical Fitness Certificate duly issued by any Government Hospital OR a Registered Medical Practitioner (Specimen attached as <b>Anx H</b> )                          | 1   |   |
| (14) | Certificate of COVID-19 vaccination Issued by NADRA   | 1   |   |
| (15) | Two Bank drafts, each amounting to Rs. 10,000/- in favour of <b>Commandant College of E&amp;ME</b> (Refundable hostel and Mess security for students allotted hostel) | 2   | Hostel allotment will not be confirmed till receipt of these 2 drafts.  |
| (16) | A Bank draft amounting to Rs. 5,000/- in favour of <b>Commandant College of E&amp;ME</b> on account of advance messing  | -   | For hostelite students only   |

|      |  |   |                             |
|------|--|---|-----------------------------|
| (17) | A Bank draft in favour of <b>Commandant College of E&amp;ME</b> on account of 6x months advance hostel charges (amount can be confirmed from Hostel Manager Mr. Shafique 05154444808/ 03003339365) | - | For hostelite students only |
|------|--|---|-----------------------------|

- d. **Documents Required by Cadet Battalion (For Technical Cadets only)**. Following documents required by the Cadet Battalion: -

| Ser  | Document   | Nos | Remarks   |
|------|--|-----|---|
| (1)  | Photocopy of Matric / O level certificate  | 1   |   |
| (2)  | Photocopy of FSc / A level certificate   | 1   |   |
| (3)  | Photocopy of CNIC or B-Form  | 1   | B-Form will be accepted for students not having CNIC            |
| (4)  | Photocopy of CNIC of parents or guardians. (Both Father's & Mother's)  | 1   |   |
| (5)  | Photocopy of Domicile Certificate  | 1   |   |
| (6)  | Medical fitness certificate (Original)   | 1   |   |
| (7)  | Blood group certificate from a clinical laboratory   | 1   |   |
| (8)  | Passport size photographs  | 12  | Blue background   |
| (9)  | ID Size ( 1" x 1") photographs   | 10  | Blue background   |
| (10) | Student's personal data form (Specimen attached as <b>Anx C</b> )  | 1   |   |
| (11) | Original / Photocopy of surety bond (Specimen attached as <b>Anx D</b> )   | 1   | Surety bond is issued with joining instructions by PA Dte, GHQ. |
| (12) | Character certificate duly signed by police authorities (Specimen attached as <b>Anx E</b> )   | 1   |   |
| (13) | Certificate from wards of army persons (Specimen attached as <b>Anx F</b> )  | 1   |   |
| (14) | Medical Fitness Certificate duly issued by any Government Hospital OR a Registered Medical Practitioner (Specimen attached as <b>Anx H</b> ) | 1   |   |
| (15) | Certificate of COVID-19 vaccination Issued by NADRA  | 1   |   |

10. **Opening of Bank Account.** It is **MANDATORY** for all students to open a bank account in any branch of National Bank of Pakistan (NBP) / Habib Bank Limited (HBL) **BEFORE** joining College of E&ME. Bank accounts other than NBP or HBL will not be accepted. Students will provide information as per **Anx-I**



11. **College RFID Card.** Students will be issued with College ID cards after completion of registration process. Rs. 300/- (Rupees four hundred only) will be deposited by the student as ID card charges. In/out from the college gate will only be through College ID card.
12. **Academic Calendar.** Academic calendar for Fall semester 2022 is attached as **Anx-J.**
13. **Dress Code.** Students have to wear college uniform (Pictures attached as per **(Anx- K)** as follows: -

a. **Summer - Male Students**

- (1) White full sleeve/half sleeve collar shirt
- (2) Light grey trousers
- (3) Plain black belt (no fancy buckles)
- (4) Black socks
- (5) Black shoes oxford pattern
- (6) NUST tie (may be exempted during hot weather)

**Note:** Every student has to be in possession of two pairs of college uniforms before reporting.

b. **Summer - Female Students**

- (1) White Kameez / Shalwar
- (2) Navy Blue Dupatta / Scarf (Mandatory to be worn on head)
- (3) Black shoes (Decent pattern; fancy shoes are not allowed)

c. **Winter - Male Students**

- (1) Navy blue double breast blazer with college insignia
- (2) NUST tie
- (3) White full sleeve shirt
- (4) Plain black belt (no fancy buckles)
- (5) Dark grey trousers
- (6) Black socks
- (7) Black shoes oxford pattern
- (8) Navy blue V-neck sweater

d. **Winter - Female Students**

- (1) Navy blue blazer with college insignia
- (2) Navy blue sweater (plain)
- (3) White Kameez / Shalwar and dupatta /scarf
- (4) Black shoes (plain/simple)

14. **Dues.** Tuition fee to be deposited in any branch of HBL & UBL in NUST account no. **0042-79000877-03 & 251589738** respectively. Fee challans are generated through students' accounts on **Qalam/Odoo**. Each student will be issued with Qalam account and password from ICT cell at College. The fee challans will be downloaded from Qalam by students themselves. Tuition fee will be payable

on semester basis. **Students have to pay their fee in advance** before the commencement of semester otherwise they **will not be allowed to register their courses**. On allotment of hostel, students will be required to pay **Advance Hostel Charges** for six months. Moreover, to ensure smooth running and provision of dining facility, Rs. 5,000 /- on account of advance messing will be charged from all students desirous of availing the facility. Other College / Mess dues are required to be paid on monthly basis by 20<sup>th</sup> of each month. These dues may be deposited in National Bank of Pakistan, College of E&ME Branch Account number **4001567626** (Title "**Regt Cutting Acct**"). Dues may be deposited online or may be deposited in the bank on payment slip available in accounts office. Copy of the deposit slip will be forwarded by the students on official email address of cadets wing accounts office i.e [accts.cdtwing@ceme.nust.edu.pk](mailto:accts.cdtwing@ceme.nust.edu.pk) alongwith following information (deposit slip received through any other medium (WhatsApp etc) will not be entertained): -

- |                     |                           |
|---------------------|---------------------------|
| a. Student Name     | b. Regn No                |
| c. Category         | d. Degree                 |
| e. Discipline       | f. Billing Month          |
| g. Amount Deposited | h. Date of amount deposit |
| i. Contact No       |                           |

15. **Scholarships.** All the interested students have to apply for NUST Need Based Scholarship Scheme online at the time of admission. Details pertaining to various scholarships are available on webpage <http://www.nust.edu.pk/Admissions/Scholarships/Pages/default.aspx>.

16. **Political Activities.** Politics in the college is strictly forbidden, and all students are directed to abstain from any such activity during their tenure of studies at the college. It is clarified that the Rector NUST has full powers to terminate registration of any student when so recommended by the college Principal if any student is found involved in such activity. Certificate of "**Non-Involvement in Political Activities**" as per **Anx G** be rendered by the student, which is to be countersigned by parents/guardians.

17. **Use of Drugs.**

- a. Use of Drugs, sheesha, naswar / narcotics, all contraband items and substances including (but not limited to) ice, hash, weed, marijuana etc and drinking of prohibited beverages is strictly forbidden in the college campus and hostels. Upon first instance, parents will be informed with imposition of fine and upon second, hostel facilities will be withdrawn. Case for expulsion may be initiated depending upon the severity of the case.
- b. College authorities are entitled to carry out inspections and search of the rooms and hostel premises without notice / info on suspicion of any illegal activity, possession of banned and prohibited substances including drugs etc. All facilities will be terminated in case of any violations found thereof.

18. **Change of Contact Details.** College authorities remain in contact with parents / guardians regarding students' progress throughout the semester. Semester results are sent to the parents by post. Any subsequent change of contact details will be processed on **Change of Address** form attached as **Anx L.**

19. **Driving.** Students are not allowed to drive any vehicle without valid driving license. A dedicated parking space is available for students in college premises. They are advised to remain vigilant while driving on main highways. Parents should also warn their wards to follow the instructions strictly. Students owning motor bikes must be in possession of safety helmets and will wear it while riding the motor bike.

20. **Fines.** College authorities reserve the right to fine a student for any violation of college/NUST rules, if considered necessary. Repetition of such offences may be referred to NUST Discipline Committee for expulsion from the college.

21. **Hostel Accommodation (Male & Female).** Procedure for online application, dues, and rules for hostelite students are mentioned on following webpages: -

<http://www.nust.edu.pk/INSTITUTIONS/Colleges/CEME/Campus-Life/Pages/CEME-Hostel-information.aspx>

**IN CASE HOSTELITES NUST STUDENT FAILS TO ABIDE BY THE COLLEGE RULES, HE/SHE WILL BE GIVEN A WARNING; SUBSEQUENTLY HIS/HER HOSTEL STATUS WILL BE CANCELLED.**

22. **Transportation Facility and Bus Route.** Transportation facility may be availed on payment of prescribed charges, depending upon seats availability. Bus routes are mentioned at **Anx M.**

23. **Student Handbooks and NUST Map.** To facilitate you, the UG Handbook is being sent. Kindly download link <https://nust.edu.pk/wp-content/uploads/2020/03/UG-Student-Handbook.pdf> for handbook and go through its contents. Please note that each new student and his / her parents / guardians is required to submit an undertaking at time of e-registration, that they have read the handbook and will comply with the instructions.

24. **Important Contact Numbers.** For queries, please contact your departments on following numbers: -

|   |                                     |              |
|---|-------------------------------------|--------------|
| <b>Dean</b>                                       | Brig Dr Aamer Ahmed Baqai           | 051-54444050 |
| <b>Director Academics (CEME)</b>                  | Brig Dr Nasir Rashid                | 051-54444054 |
| <b>Program Coordinator (UG)</b>                   | Asst Prof Dr Uzair Khaleeq Uz Zaman | 051-54444062 |
| <b>Head of Departments (HOD) and Coordinators</b> |                                     |              |

|                                  |                                  |                              |
|----------------------------------|----------------------------------|------------------------------|
| Electrical Engineering           | Assoc Prof Dr Fahad Mumtaz       | 051-54444250                 |
| Mechanical Engineering           | Col Dr Imran Akhtar              | 051-54444350                 |
| Computer Engineering             | Assoc Prof Dr Usman Qamar        | 051-54444150                 |
| Mechatronics Engineering         | Asst Prof Dr Amir Hamza          | 051-54444450                 |
| <b>Program Coordinators (UG)</b> |                                  |                              |
| Electrical Engineering           | Asst Prof Dr Ahmad Rauf Subhani  | 051-54444280<br>0300-8538215 |
| Mechanical Engineering           | Asst Prof Dr Muhammad Rehan Khan | 051-54444316<br>0334-5547677 |
| Computer Engineering             | Asst Prof Jahanzeb               | 051-54444118<br>03005338417  |
| Mechatronics Engineering         | Asst Prof Kanwal Naveed          | 051-54444480<br>0336-0551969 |

25. **Conclusion.** College of Electrical and Mechanical Engineering is a premier institution of NUST. The college is committed to the academic excellence and development of faculties of its students, grooming personality by inculcating virtues in the students to transform them into good human beings and above all proud Pakistanis. Activities not confirming with the aims and objectives of the college cannot be tolerated. In discharging these sacred duties, the college looks forward to receive full co-operation from the parents/guardians as well as the students without which realizing the objectives is not possible.

**Asst Prof  
Program Coordinator (UG)  
(Dr Uzair Khaleeq Uz Zaman)**



## Undertaking

(By the student & Parents / Guardian)

1. I \_\_\_\_\_

Son / Daughter of \_\_\_\_\_

NUST Registration No. \_\_\_\_\_, Merit No. \_\_\_\_\_ student of \_\_\_\_\_  
Program at NUST hereby certify that I have read the provisional selection letter issued to me and I have deposited the admission dues in time for session 2022.

2. I hereby declare that my all academic requirements and documents are complete and correct as per eligibility criteria and there is no deficiency.

3. I further certify that my (strike out which is not relevant):-

a. Matric / FA / FSc results are with more than 60% marks and in required subjects / group with no deficiency.

b. Equivalence certificates (O & A level / 9-12 grade / high school diploma / IB / any other equivalent foreign qualification) duly issued by IBCC, Pakistan are with more than 60% marks and in required subjects / group.

c. SAT scores are more than 550 in each required subject/s and are not older than 2 years.

d. Entered academic marks / SAT Scores in online application form are same as per my original certificates / mark sheets.

4. If any document is found incorrect or any deficiency is observed at any stage, or entered academic marks / SAT score in online application form differ from the actual ones, and if provide Matric Certificate / 'O' Level Certificate, FSc Certificate / 'A' Level Certificate 'O' Level and 'A' Level Equivalence Certificate from IBCC for "Pre-Engineering" with minimum 60% marks as mentioned in NUST advertisement for eligibility criteria in the disciplines of Engineering and Additional Math certificate (only if applicable) by \_\_\_\_\_ 2022 I will be liable for termination of admission at my own risk & cost and strict disciplinary action as deemed appropriate by NUST.

Name of the Student: \_\_\_\_\_

CNIC No: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Countersigned By Parents/ Guardian

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

CNIC No: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

CNIC No: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

(Note: This is just format, this undertaking has to be made on Rs.100/- stamp paper and has to be stamped and signed by oath Commissioner/ Notary public.)



# National University of Sciences & Technology

## Registration Form - Undergraduate Programs

Latest  
Photograph

Registration No: \_\_\_\_\_  
 Roll No. \_\_\_\_\_ Merit Position \_\_\_\_\_ NET Marks \_\_\_\_\_ Year 20\_\_\_\_  
 Programme: \_\_\_\_\_ School/College: \_\_\_\_\_ Course Serial No: \_\_\_\_\_  
 Course Commencement Date: \_\_\_\_\_ Student's Category: \_\_\_\_\_

1. Name 



  
 (Write the name as per Matric/Equivalent certificate in hand print in CAPITAL letters)
2. Father's Name
3. Mother's Name
4. Father's Profession \_\_\_\_\_ 5. Father's Monthly Income \_\_\_\_\_
6. Date of birth: Day 







 Month 







 Year 















 7. Gender: Male ☐ Female ☐
8. CNIC No or Registration No of Form 'B'
9. Province of Domicile \_\_\_\_\_ 10. Religion \_\_\_\_\_ 11. Nationality \_\_\_\_\_
12. Next of Kin (Name) \_\_\_\_\_ Mobile \_\_\_\_\_
13. Do you belong to rural areas of Sind, Punjab, Balochistan, KPK, and AJK Yes ☐ No ☐ If yes, specify the Area/Distt. \_\_\_\_\_
14. Foreign students / Pakistanis living abroad only:- a. Country of origin \_\_\_\_\_ b. Passport No. \_\_\_\_\_
15. Current address: \_\_\_\_\_  
 \_\_\_\_\_ Phone \_\_\_\_\_ Mobile (own) \_\_\_\_\_ Mobile (Father's/Guardian) \_\_\_\_\_
16. Permanent address: \_\_\_\_\_  
 \_\_\_\_\_ Phone \_\_\_\_\_ Mobile \_\_\_\_\_
17. E- mail: \_\_\_\_\_ Fax \_\_\_\_\_ (if available)

| 18 . ACADEMIC DETAILS: Fill in the relevant rows and put a cross (x) against the rest. |                 |             |                |                        |   |                                 |
|--|-----------------|-------------|----------------|------------------------|---|---------------------------------|
| Examination  | Year of Passing | Total Marks | Marks Obtained | Percentage Marks / GPA | Major Subjects of Study (less Islamic and Pakistan studies) | Additional Information (if any) |
| Matric / Equivalent  |                 |             |                |                        |   |                                 |
| Intermediate (Part-I)  |                 |             |                |                        |   |                                 |
| Intermediate / Equivalent  |                 |             |                |                        |   |                                 |
| Additional Maths (In case of FSc Pre-Medical)  |                 |             |                |                        |   |                                 |
| SAT  |                 |             |                |                        |   |                                 |

Signature of the Student: \_\_\_\_\_ Signature of the Parent/Guardian: \_\_\_\_\_

- Kindly attach photocopies of Matric/O level/equivalent and FSc/A level/equivalent certificates.

Note: • SAT stream candidates will attach photocopy of SAT score also.

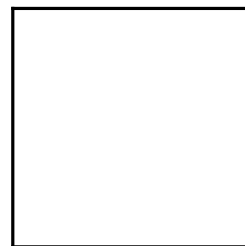
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CBN-4 QSF -01

**COLLEGE OF E & ME**  
**PERSONAL DATA**

CATEGORY: TC/PC/NS/ASC

COMPANY: \_\_\_\_\_



- |  |                            |
|--|----------------------------|
| 1. REGN NO: _____  | 2. COURSE: _____           |
| 3. NAME: _____   | 4. DISCIPLINE: _____       |
| 5. CASTE: _____  | 6. JOINING DATE: _____     |
| 7. RELIGION: _____   | 8. SINGLE/MARRIED: _____   |
| 9. SECT: _____   | 10. IN/OUT – LIVING: _____ |
| 11. POSTAL ADDRESS FOR DISPATCH OF RESULTS/CORRESPONDENCE: _____ |                            |

- |   |                           |
|---|---------------------------|
| 12. TEL/MOB NO: _____   | 13. BANK A/C NO: _____    |
| 14. DATE OF BRITH: _____                                      | 15. PLACE OF BIRTH: _____ |
| 16. ID CARD NO: _____   | 17. PASSPORT NO: _____    |
| 18. DOMICILE: _____   | 19. NATIONALITY: _____    |
| 20. a. FATHER'S NAME: _____                                   | b. CNIC: _____            |
| c. STATUS: ALIVE /DIED: _____                                 |                           |
| d. MOTHERS NAME: _____  | e. CNIC: _____            |
| f. STATUS: ALIVE /DIED: _____                                 |                           |
| 21. a. FATHER'S OCCUPATION: _____                             | b. RANK & APPT: _____     |
| c. PAY SCALE: _____   | d. SERVING/RETD: _____    |
| 22. GAURDIAN'S RANK / APPT & NAME: _____                      |                           |
| 23. FATHER'S /GUARDIAN`S:                                     |                           |
| a. OFFICE ADDRESS: _____                                      |                           |
| b. PERMANENT RESIDENTIALADDRESS: _____                        |                           |
| c. TEMPORARY RESIDENTIAL ADDRESS (Fill with pencil): _____    |                           |
| d. TELEPHONE / FAX / MOBILE PHONE NOs (with NWD/other codes): |                           |
| (1) OFFICE: _____   |                           |
| (2) RESIDENCE: _____  |                           |
| e. MONTHLY INCOME (APPROX): _____                             |                           |
| f. E-MAIL ADDRESS STUDENT: _____                              | PARENTS: _____            |

24. HOBBIES / INTERESTS: \_\_\_\_\_

25. GAMES /SPORTS:

a. GAME: \_\_\_\_\_ PROFICIENCY \_\_\_\_\_

b. GAME: \_\_\_\_\_ PROFICIENCY \_\_\_\_\_

c. GAME: \_\_\_\_\_ PROFICIENCY \_\_\_\_\_

26. HAFIZ-E-QURAN OR NCC ATTENDED: \_\_\_\_\_

27. QUALIFICATION:

| Qualification    | Institution | From - To | Marks    |       | %Age | Div / Grade |
|------------------|-------------|-----------|----------|-------|------|-------------|
|                  |             |           | Obtained | Total |      |             |
| Matric / O Level |             |           |          |       |      |             |
| FSc / A Level    |             |           |          |       |      |             |

28. BROTHERS & SISTERS:

| S/No | Name | Sex | Age | Occupation | Address |
|------|------|-----|-----|------------|---------|
| a.   |      |     |     |            |         |
| b.   |      |     |     |            |         |
| c.   |      |     |     |            |         |
| d.   |      |     |     |            |         |
| e.   |      |     |     |            |         |

29. RELATIVES IN ARMED FORCES:

| S/No | Rank & Name | Relation | Present Appt<br>(Fill With Pencil) / Retd | Address |
|------|-------------|----------|---|---------|
|      |             |          |   |         |
|      |             |          |   |         |
|      |             |          |   |         |
|      |             |          |   |         |



**SURETY BOND**  
**(NUST STUDENTS)**

***KNOW ALL MEN BY THESE PRESENT THAT I \_\_\_\_\_ S/D/O \_\_\_\_\_***

(Hereinafter called the trainee and surety) do hereby bind ourselves and each of us and heirs, executors and administrators to abide by terms and conditions of NUST after having been selected against "civilian student of NUST" seat at the College of Electrical and Mechanical Engineering.

During studies, I as a trainee shall abide by the college discipline and rules, regulations and standing orders/procedures concerned and pay all expenses in due time. Any violation of these will make me liable to be expelled from the college which shall be without right of appeal in any court of law. During studies if I am expelled by the college on any grounds, or deliberately fail and does not study, I will lose my seat in the college and would not be allowed to continue studies in any NUST institution.

That I will abstain from any political activity during my tenure of studies at the college of Electrical and Mechanical Engineering. I, if found guilty of an act which is forbidden by NUST/college authorities including cheating/drinking alcohol etc will be liable for expulsion from the institution.

\_\_\_\_\_  
(Student's Signature)

Surety-1 (Signed by Father / Guardian)

Surety (Signed by near relative)

Signature \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Designation /Status: \_\_\_\_\_

Designation/Status: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

**Note:** It should be attested by Oath Commissioner  
Notary Public on Stamp Paper of Rs. 100.00  
(Rupees one hundred only).

**CERTIFICATE OF CHARACTER**

Certified that Mr. \_\_\_\_\_ S/O D/O \_\_\_\_\_  
bearing CNIC No \_\_\_\_\_ and resident of \_\_\_\_\_  
\_\_\_\_\_ Has good moral character and does not have any ill record in  
concerned police station.

Dated: \_\_\_\_\_ 2022  
(Office Stamp)

(Signature of SHO of Police Station / Nazim)

**DATA OF WARDS OF ARMED FORCES**

|  |  |
|--|--|
| Student Name:  |  |
| Father Name:   |  |
| Army / PAF / PN:   |  |
| Father Rank:   |  |
| Serving / Retd: (attach copy of serving cert / retirement order) |  |
| Father Svc No  |  |
| Corps / Regt:  |  |
| Place of duty / Unit:  |  |
| Decorations (if any)   |  |

**WILLINGNESS CERTIFICATE FOR WARDS OF ARMY PERSONS**

It is certified that I NUST student (NC) / Additional Selected Cadet (ASC) \_\_\_\_\_, Degree \_\_\_\_\_, department of \_\_\_\_\_ Engineering am willing to receive scholarship / subsidy from GHQ, W&R Directorate. I also undertake that I am not receiving any stipend / scholarship from Fauji Foundation.

Dated: \_\_\_\_\_ 2022

\_\_\_\_\_  
(Signature of the Student)

**COUNTERSIGNED** (by Parents)

**CERTIFICATE**  
**(NON-INVOLVEMENT IN POLITICAL ACTIVITIES)**

I \_\_\_\_\_ S/O D/O \_\_\_\_\_ hereby declare that I am neither a member nor affiliate in any way with any political party. I also undertake that I will not join or take part in any political activity inside or outside the College of E&ME during the period of my stay in the College. I also accept that any violation of the above undertaking will render me liable to expulsion from the College.

**Dated: \_\_\_\_\_ 2022**

**(Signature of Student)**

**COUNTERSIGNED**

**(Signature of Parents / Guardian)**





### Medical Fitness Certificate

|                          |                      |   |
|--------------------------|----------------------|---|
| Roll No/Registration No: | <input type="text"/> | <div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto;">           (Photograph)         </div> |
| Name:                    | <input type="text"/> |   |
| Father's Name:           | <input type="text"/> |   |
| Gender:                  | <input type="text"/> |   |
| Age:                     | <input type="text"/> |   |

1. Weight:  (kg)                      Height:  (cm) BP

2. Blood group:                       3. Lungs:

4. Heart:

5. Vision:      Left Eye       Right Eye       Details of Glasses (if worn):

6. Hearing:

7. Any Impediment in Speech:

8. Any Disability:

9. Any Neurological / Psychiatric disease, (if yes, please give details).

10. Suffering from Hepatitis B / Hepatitis C / HIV (AIDS)

11. Any significant Disease Diagnosed in the past:

12. Vaccinated against COVID-19 (Yes/No/Partially).

13. Taking any medicine on regular basis (if yes, please give details).

14. Allergies if any:

15. Any Communicable / Contagious Disease:

16. Mark of Identification:

17. I certify that ( tick ✓ the relevant)

a) I have not been tested positive for COVID-19.

b) If positive date of test

Duration of treatment from  to .

I certify that I have examined Mr / Ms  Son / Daughter of   
 who is an applicant for admission to Undergraduate/ Postgraduate Program  
 at NUST and could not notice that he / she has any physical or mental disease and is FIT for undertaking  
 studies.

|  |   |
|--|---|
| <i>Signature of Doctor with legible seal</i> | <i>Signature of Candidate (In presence of Doctor)</i> |
| PM & DC No: <input type="text"/>             |   |
| Dated: <input type="text"/>                  | Dated: <input type="text"/>                           |

**Note for Candidate:** Please present your medical fitness certificate at the concerned NUST College/School at the time of joining.

#### MEDICAL STANDARDS FOR ADMISSION

Study at NUST demands good physique and stamina. An applicant must have sound health so as to bear the strain of the course.

**Opening of Bank Account**

- a. Student Name : \_\_\_\_\_
- b. Registration number : \_\_\_\_\_
- c. Bank Name : \_\_\_\_\_ NBP / HBL \_\_\_\_\_
- d. Account No : \_\_\_\_\_
- e. Account Title : \_\_\_\_\_
- f. Branch Code : \_\_\_\_\_
- g. Branch Address : \_\_\_\_\_

**ACADEMIC SCHEDULE FALL 2022**

| <b>Ser</b> | <b>Event</b>                  | <b>Dates</b>                                       |
|------------|-------------------------------|--|
| 1.         | Orientation Week              | 19 September– 22 September 2022                    |
| 2.         | Fall Semester 2022 Starts     | 26 September 2022                                  |
| 3.         | Mid Semester Exam (MSE)       | 21 November 2022 – 26 November 2022<br>(Tentative) |
| 4.         | Final Exam Fall Semester 2022 | 23 January 2023 to 28 January 2023<br>(Tentative)  |

**UNIFORM PICTURES**

**(BOYS)**



**Military Uniform**



**College Summers Uniform**



**College Winters Uniform**



## UNIFORM PICTURES

### (GIRLS)





**COLLEGE BUS ROUTE**

| <b>S/No</b> | <b>Vehicle Number</b>  | <b>Description</b>   | <b>Capacity</b> |
|-------------|------------------------|--|-----------------|
| 1           | BA No. 889288 Hino Bus | F-11, F-10, E-9, Shaheen Chowk, F-8, Blue Area, G-6, Lal Masjid, Abpara, G-7, G-8, G-9, Karachi Company, G-10, G-11, Kashmir Highway, EME College  | 52              |
| 2           | BA No. 888953 Hino Bus | Pakistan Town, PWD, Sowar Garden, Naval Anchorage, Gulzar-e-Quaid, Shah Khalid Colony, Airport, Ammar Chowk, Askari 10/4, EME Mess, CMH, 22 No, RA Bazar, Askari 11, Qasim Market, Peshawar Road, EME College  | 52              |
| 3           | BA No. 8889002 Mazda   | Sohan Town, Khana Pul, Fazaia Colony, Khana West, Koral Chowk, Faizabad, I-8, 9, and I-10, IJP Road, EME College   | 25              |
| 4           | LWN 2033 Hiace         | Sultana Foundation, Tramri Chowk, Chak Shehzad, Rawal Chowk, Faizabad, Kashmir Highway, EME College  | 16              |
| 5           | RPT 7520 Hiace         | High Court, Gulraiz, Safari Villa, Daniyal Plaza, Car Chowk, Dhoke Chaudhrian, Scheme 3, Ammar Chowk, Kacheri, Peshawar Road, EME College  | 16              |
| 6           | MA 4361 Coaster        | Chungi No 8, Sadiqabad, Bilal Hospital, 6th Road, Murree Road, Rehmanabad, Shamsabad, Saddiqi Chowk, Kali Tanki, Chandni Chowk, Liaquat Bagh, Mareer Chowk, Transit Camp, Bakery Chowk, APS Chowk, Westridge, Chour Chowk, Kacheri Chowk, Mall Road, EME College | 32              |
| 7           | LZJ 7495 Coaster       | Gulshan abad, Adiala Road, Khawaja Corporation, Askari 14, Askari 7, Askari 13, Tulsa Road, PSO Pump, COD Chowk, Kacheri Chowk, Mall Road, Peshawar Road, E.M.E College  | 32              |
| 8           | BA No. 889005 Coaster  | DHA-2, Bahria Phase 6, Toyota Company, Swan, Kacheri, CMH, Qasim Market, Peshawar Road, EME College  | 32              |
| 9           | LES 5544 Coaster       | Bahria Phase 7, 8, DHA-1, Al Shifa, Morgah Chowk, COD, Kacheri Chowk, Mall Road, Saddar, Peshawar road, EME College  | 32              |

**Note:** Existing Transport charges for all routes are Rs. 5500 per month and subject to changes from time to time.