



NUST COLLEGE OF ELECTRICAL AND MECHANICAL ENGINEERING
APPLICATION FORM FOR MINOR COURSES
(STUDENTS OF CEME ONLY)



1. Regn No / CMS ID: _____ 2. Category (GC/PC/ASC/NC): _____
3. Name: _____ 4. Degree & Syn: _____
5. Status: (Regular / Deferred) _____ 6. Department: _____
7. Current Semester: _____ 8. Contact no. _____
9. Parent's Contact no. _____ 10. Email ID: _____
11. CGPA: _____

12. **Courses.** As follows:-

Ser	Minor Stream	Subj Code	Course Title	CH	Total Credit Hrs during current semester (incl minor course)
a.					
b.					

13. Detail of opted courses during current semester for improvement / deficient / additional (if any) in addition to Minor:-

Ser	Class No	Subj Code	Course Title	Grade	CH	Imp with DE/Syn	Institute
a.							
b.							

14. Total credit hours (CH) including regular/improvement/repeated courses and courses of minor stream. _____

15. **Declaration by Applicant.** As fol:-

- a. I hereby declare that in current semester my courses are not exceeding 21 credit hours, including the improvement/minor courses. It is certified that I shall maintain minimum 75% attendance in the course in which I will be enrolled, irrespective of the course Credit Hrs. My CGPA is more than 2.75 minimum required for opting minor course. If my statement is found incorrect at any stage, the institution may take any punitive action against me. **I hereby, give an undertaking that I will not request for any adjustment / change in training program and exam schedule of any course. I am willing to appear in sessional and final exam even if two papers are scheduled / conducted on same date.**
- b. I also acknowledge that Fee once submitted is considered as registration against subject and will not be refunded in any case what so ever, in line with NUST policy.

Dated: _____ (Note: After completion form will be handed over to concerned UG coord)

(Applicant's Signatures)

UG PROGRAM COORDINATOR (DEPT)

16. Certified that detail given at para 12 is in accordance to existing curriculum.

Dated: _____

(Signatures & Stamp)

ACKNOWLEDGEMENT RECEIPT

Regn No. _____ Name: _____ Dept _____

Name and signature of receiving Clk _____

Date and Time of Receiving _____

NUST ACCOUNTs (ASG)

17. Received a Sum of Rs. _____ (in words) _____ from applicant @ Rs 9000/- per student on date _____ through Bank challan No. _____.

Dated: _____

(Signatures & Stamp)

ACKNOWLEDGEMENT RECEIPT (NUST ACCT)

Regn No. _____ Name: _____ Dept _____

Name and signature of receiving Clk _____

Date and Time of Receiving _____

DEPUTY CONTROLLER (EXAM)

18. Verified.

Dated: _____

(Signatures & Stamp)

PROGRAM COORDINATOR (UG) – HQ ASG

19. Verified.

Dated: _____

(Signatures & Stamp)

20. **Important Instructions.** Sequence of submission of the form will be as follows:-

- a. The applicant will hand over the application form to UG Program Coordinator (Department).
- b. Department will send the application form to Exam Cell for verification.
- c. Exam Cell will forward the all applications forms to concerned department.
- d. On receipt of verified forms from Exam Cell, Department will fwd the same to HQ ASG .
- e. Improvement cases need a week for processing. Therefore, all cases must be forwarded within 1st week of commencement of the semester. Any case later than 1st week, will not be entertained.