



NUST COLLEGE OF E&ME JOINING INSTRUCTIONS - 2026
POSTGRADUATE STUDENTS



Panoramic View of Scenic Campus



College Library

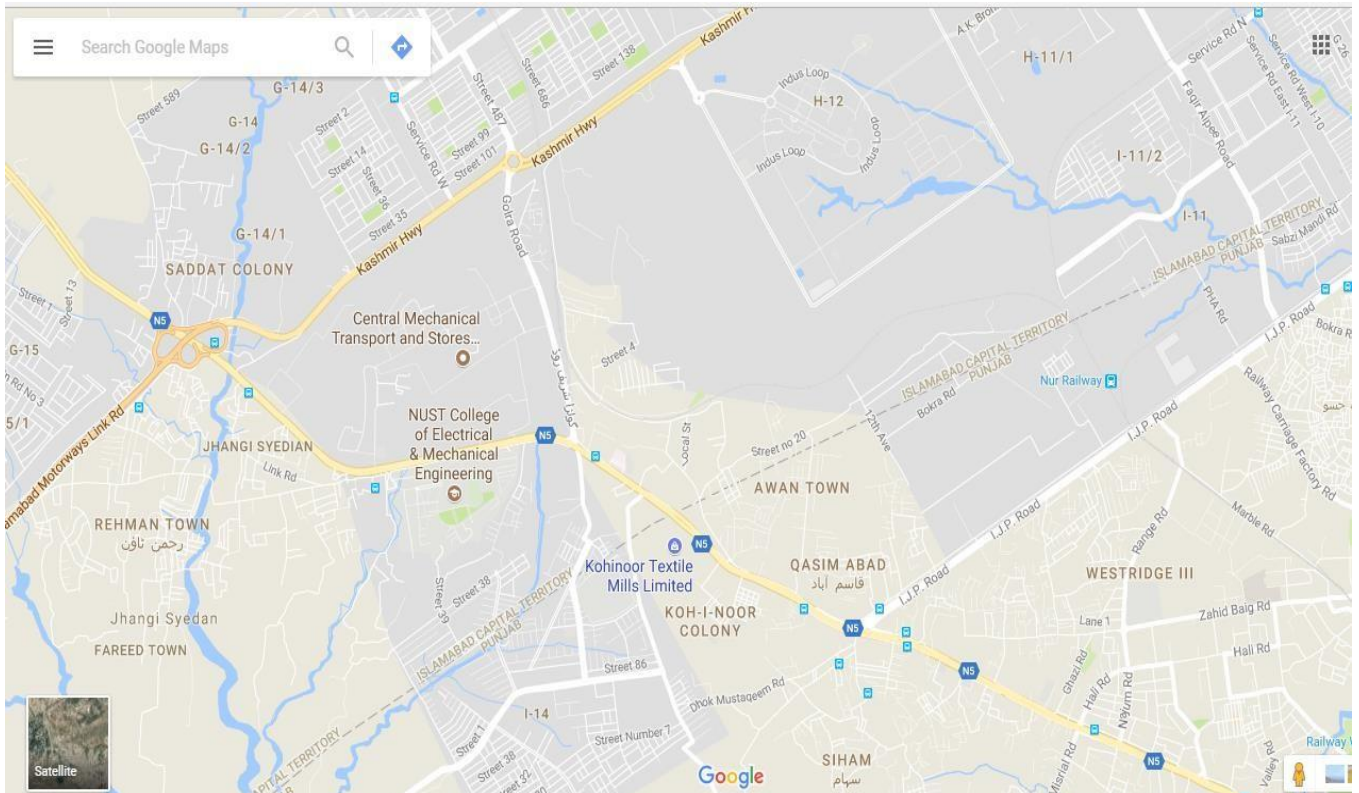


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JOINING INSTRUCTIONS (PG STUDENTS)

1. Congratulations on your acceptance as a postgraduate student at the NUST College of Electrical and Mechanical Engineering (CoEME). As one of the largest and most esteemed colleges within NUST, we pride ourselves on offering advanced programs in **eight engineering disciplines**: Electrical Engineering, Mechanical Engineering, Computer Engineering, Mechatronics Engineering, Engineering Management, Computer Software Engineering (CSE), Artificial Intelligence (AI) and Applied Mathematics. Our distinguished faculty includes 122 PhD holders and 20 MS-qualified members, ensuring top-tier education and research opportunities. Our graduates are highly regarded and consistently secure positions in leading private and public sector organizations.
2. The NUST College of Electrical and Mechanical Engineering (CoEME) boasts of its graduates who are culturally enlightened, technologically knowledgeable, academically competent and research oriented productive citizens. On completion of their studies, they get prepared to lead, inspire, and serve humanity. CEME is located on Rawalpindi - Peshawar GT Road near Golra Mor at a distance of about 13 KMs from the heart of Rawalpindi and 15 KMs from the Centre of Islamabad.



3. **Reporting Day - Orientation/Registration.** All students will report to the College for orientation/registration as per following schedule: -

- a. **Orientation Schedule.** Orientation for all departments will be conducted in 1st week of September 2026.
- b. **Activities During Orientation**

(1) **Department of Computer & Software Engineering**

Program	Date & Day	Time	Events	Location
Artificial Intelligence (AI)	31 Aug 2026 (Mon)	1400-1500 hrs	Reception	Gate No. 1
		1500-1530 hrs	Issuance of Tokens	CoEME Main Gate
		1530-1600 hrs	Briefing by HODs	DC&SE
		1600-2000 hrs	e-Registration	DC&SE

(2) **Department of Computer & Software Engineering**

Date & Day	Time	Events	Location
01 Sep 2026 (Tue)	1400-1500 hrs	Reception	Gate No. 1
	1500-1530 hrs	Issuance of Tokens	CoEME Main Gate
	1530-1600 hrs	Briefing by HODs	DC&SE
	1600-2000 hrs	e-Registration	DC&SE

(3) **Department of Mechatronics Engineering**

Date & Day	Time	Events	Location
01 Sep 2026 (Tue)	1400-1500 hrs	Reception	Gate No. 1
	1500-1530 hrs	Issuance of Tokens	CoEME Main Gate
	1530-1600 hrs	Briefing by HODs	DMTS
	1600-2000 hrs	e-Registration	DC&SE

(4) **Department of Mechanical Engineering**

Date & Day	Time	Events	Location
1 Sep 2026 (Tue)	1400-1500 hrs	Reception	Gate No. 1
	1500-1530 hrs	Issuance of Tokens	CoEME Main Gate
	1530-1600 hrs	Briefing by HODs	DME
	1600-2000 hrs	e-Registration	DC&SE

(5) **Department of Engineering Management**

Date & Day	Time	Events	Location
2 Sep 2026 (Wed)	1400-1500 hrs	Reception	Gate No. 1
	1500-1530 hrs	Issuance of Tokens	CoEME Main Gate
	1530-1600 hrs	Briefing by HODs	DEM
	1600-2000 hrs	e-Registration	DC&SE

(6) **Department of Electrical Engineering**

Date & Day	Time	Events	Location
2 Sep 2026 (Wed)	1400-1500 hrs	Reception	Gate No. 1
	1500-1530 hrs	Issuance of Tokens	CoEME Main Gate
	1530-1600 hrs	Briefing by HODs	DEE
	1600-2000 hrs	e-Registration	DC&SE

(7) **Department of Basic Sciences & Humanities**

Date & Day	Time	Events	Location
2 Sep 2026 (Wed)	1400-1500 hrs	Reception	Gate No. 1
	1500-1530 hrs	Issuance of Tokens	CoEME Main Gate
	1530-1600 hrs	Briefing by HODs	DBS&H
	1600-2000 hrs	e-Registration	DC&SE

4. **Schedule of Fall Semester 2026 / Classes.** The regular classes (Fall semester 2026) will commence after registration from **7 Sep 2026**.

5. **Qalam (Odoo).** Qalam (Odoo) is used to manage all the academic activities including attendance, course registration, results and fee management. The student CMS user manual is available on College website (<https://ceme.nust.edu.pk/wp-content/uploads/2021/10/Student-Qalam-Portal-Manual.pdf>) with a link **CMS Student Manual**. All the students to ensure following:

- Download the CMS Student Manual and study before reporting.
- The password of CMS login ID issued initially be changed immediately and should not be shared with anyone else. In case of any problem, please contact on software.developer@ceme.nust.edu.pk

6. **College Website.** Students to regularly visit Student Notice Board on College website (<http://www.ceme.nust.edu.pk>) for timely information of academic news / information.

7. **E-mail ID.** Every student will be issued an official E-mail ID for the official correspondence during the course of study.

8. **Mandatory Documents.** Different types of documents are required by different sections for a student's registration. All students are, therefore, advised to make separate sets of required documents as specified below to save time during documents submissions at different desks during e-registration.

NOTE: -STUDENTS WITHOUT REQUIRED DOCUMENTS OR ORIGINAL DEGREES / CERTIFICATES WILL NOT BE REGISTERED. THEY WILL BE SENT BACK TO GET THEIR REQUIRED DOCUMENTS AND ONLY THEN THEIR REGISTRATION WILL COMMENCE.

a. **Documents Required by Exam Cell (Original documents are required from all students).** Following documents will be collected by Exam Cell: -

Ser	Academic Level	Documents	Nos	Remarks
(1)	Secondary	Matric Certificate	1 + 1	(Original + Photocopy) For MS and PhD
(2)	O Level	O Level Certificate/ Equivalence certificate	1 + 1	(Original + Photocopy) For MS and PhD
(3)	Higher Secondary	FSc Certificate	1 + 1	(Original + Photocopy) For MS and PhD
(4)	A Level	A Level Certificate/ Equivalence certificate	1 + 1	(Original + Photocopy) For MS and PhD
(5)	Bachelor	Bachelor/MSc (MS in Applied Math) Degree duly attested from HEC	1 + 1	(Original + Photocopy) For MS and PhD
		Transcript duly attested from HEC	1 + 1	(Original + Photocopy) For MS and PhD
(6)	NTS/ GAT	Result Card	1 + 1	(Original + Photocopy) For MS and PhD
(7)	Master	MS/M Phil (PhD in Applied Math) Degree duly attested from HEC	1 + 1	(Original + Photocopy) For PhD Only
		MS/M Phil (PhD in Applied Math) Transcript duly attested from HEC	1 + 1	

Note: In addition to above, for Army Officers photocopy of GHQ selection ltr/ NOC.

***ESSENTIALS:**

- **WITHOUT “ESSENTIALS”, STUDENTS SHALL NOT BE REGISTERED. FOR OTHER DOCUMENTS, 10 X DAYS MAY BE GRANTED.**
- **STUDENT SHALL NOT BE ALLOWED TO ATTEND CLASSES AFTER 10 X DAYS, IF BACHELOR DEGREE AND TRANSCRIPT DULY ATTESTED FROM HEC ARE NOT PROVIDED WITHIN THIS PERIOD.**
- **STUDENTS WITH PENDING MS RESULTS WILL NOT BE REGISTERED WITHOUT OFFICIAL TRANSCRIPT.**

b. **Documents Required by Engineering Departments from all Students.**

Following documents are required for Master's students by engineering departments. Please bring these documents as a separate set with you: -

Ser	Documents	Nos	Remarks
(1)	Photocopy of CNIC.	2	Photocopy
(2)	Passport Size Photograph.	4	Blue background
(3)	Photocopy of medical fitness certificate deposited in NUST at the time of admission.	1	Specimen attached as Anx 'A'
(4)	Student's Biodata.	1	Specimen attached as Anx 'B'
(5)	Surety bond typed on a stamp paper of Rs.100/- duly attested by an Oath Commissioner (in Original).	1	Specimen attached as Anx 'C' (for NUST students)
(6)	Character certificate duly signed by police/Local Govt authorities.	1	Specimen attached as Anx 'D'
(7)	Certificate for non-involvement in political activities.	1	Specimen attached as Anx 'E'

9. Following documents are required from PhD candidates by concerned departments at the time of registration (specimen attached as per annexures in para 8): -

- Photocopy of CNIC
- Photocopies of all academic documents **including MS/MPhil transcript.**
- NOC from concerned departments (if applicable)
- Photocopy of medical fitness certificate deposited in NUST at the time of admission.
- Biodata of students
- Surety bond typed on a stamp paper of Rs. 100/- duly attested by an Oath Commissioner (in original).
- Character certificate duly signed by police/local Govt authorities.
- Certificate for non-involvement in political activities.

10. Department to provide a set of documents as mentioned in para 9 at the time of processing of PhD-3A form to ESG HQ (PG Sec).

11. **Temporary Issuance of Original Documents**

- Few of the students require issuance of original documents on temporary basis mainly on following occasions: -
 - Receipt of ISSB Call from Armed Forces.
 - For attestation of original documents from HEC.

- (3) On receipt of interview call from any of the Department / Organization for job after going through the selection process of tests extra.
- (4) Applying studies abroad.
- b. Student has to give application and personally request the Deputy Controller Exams for issuance of original documents **along with original call letter and any other proof** to temporarily get back his/her original documents.
- c. Account Officer of College, will verify deposit of all fees / dues till date, of the student applying.
- d. Deputy Controller Exams should process the case for issuance of the documents temporarily as per student request after getting **approval from Principal/Dean**.
- e. Student has to submit an undertaking on a stamp paper (**Annex 'F'**) for the needful, indicating the reason for temporary issue of original documents and time period to return.
- f. Maximum duration for issuance of original documents is of only 30 days. However, in case student require retaining of documents for more than 30 days, he/she has to apply again for extension, before expiry date.
- g. Superintendent Exam Branch ensures that the student deposit back his/her original documents prior to expiry date.
- h. If any student fails to submit back the documents, his/her registration for subsequent semester will not be done and if he/she is final year student, then his/her result will be withheld.
- i. Proper record of temporary issuance of original documents, is kept in Exam Branch of College.

12. **Provision of Bank Account Details**. It is **MANDATORY** for all students to open a bank account in any branch of National Bank of Pakistan (NBP) / Habib Bank Limited (HBL) / Askari Bank limited (AKBL) **BEFORE** joining College of E&ME. Bank accounts other than NBP, HBL and AKBL **WILL NOT BE ACCEPTED**. Students will provide information as per **Anx- G**.

13. **College RFID Card**. Students will be issued with College ID cards after completion of registration process. Rs. 350/- (Rupees three hundred and fifty only) will be deposited in cash (on spot) by the student as ID card charges. IN/OUT from the College gate will only be through College ID card.

14. **Academic Calendar.** Academic calendar for Fall semester 2026 is attached as Anx H.
15. **Armed Forces Offrs Selected for NUST.** Any armed forces officer selected for NUST will not be registered until his/her admission is confirmed from NUST Registrar Directorate.
16. **Dues**
- a. **Tuition fee.** Tuition Fee to be deposited in any branch of HBL/AKBL. Fee challans are generated through students' accounts on Qalam (Odoo). Each student will be issued with Qalam (Odoo) account and password from ICT cell at College. The fee challans will be downloaded from Qalam (Odoo) by students themselves. Tuition fee will be payable on semester basis. **Students have to pay their fee in advance** before the commencement of semester otherwise they **will not be allowed to register their courses.**
- b. **Dues for Boarder Students**
- (1) **General.** Boarder students are required to pay following charges bills
- a) **Initially on allotment of hostel**
- I. Rs. 15,000/- Advance Messing (Refundable).
- II. Rs. 20,000/- Campus Security (Refundable).
- III. Fixed Six Monthly Bill (encompassing Hostel and Allied Charges) as per prescribed rates, charged from joining date in College of E&ME till March.
- b) **Subsequent/ Regular Dues**
- I. Six- Monthly Bills (encompassing Hostel and Allied charges), charged in April and October as every year.
- II. Messing and Utility Bills (as per actual consumption).
- (2) **Notification of Bills.** Kuickpay App (account made on registered email ID of students) is utilized primarily for uploading/ notification of monthly/ six monthly bills for boarders. The mentioned app can be downloaded from Google Play Store/ i-phone App Store. **It is mandatory for all boarders students to have this app in their mobile phones for timely notification and payment of bills.** Notification of bills to be checked by students regularly. In addition to

this, for ease of students, bills may also be checked from following sources: -

- (a) Department notice boards.
- (b) College of E&ME official website.
- (c) Email notification by Kuickpay on email students (as noted with Accounts Branch NSAW - Students Administrative Group).

- (3) **Penalty on Non-Payment of Dues**: Those students who would fail to deposit their bills within due date, fine along with their registration for any kind of courses in current or succeeding semester. For boarder students, on non- payment of dues, hostel and messing faculty would be immediately, till clearance of bills.

c. **Bank Details**

(1)	Bank Account	Askari Bank - Golra Mor Branch, Rawalpindi
(2)	Account No	02561650001092
(3)	IBAN No	PK47ASCM0002561650001092
(4)	Account Title	Students Billing Acct - NSAW
(5)	Email	accts.cdtwing@ceme.nust.edu.pk

17. **Procedure for Hostel Allotment**

- a. Hostel / Boarding facility is available on **first come first serve basis**.
- b. Online application for hostel facility is available on College of E&ME official website <https://ceme.nust.edu.pk/apply-for-hostel-2/>.
- c. Details including all required documents, mailing address and dues to be deposited on application of hostel are given on above mentioned college of E&ME website.
- d. Students of local station (Rawalpindi & Islamabad City) are not eligible for hostel facility.
- e. Hostel Policy encompassing all necessary details including rules/ regulations is uploaded on College of E&ME website. Same to be read and followed by all boarder students (male and female). In case, a boarder student (male or female) fails to abide by the rules regulations (as mentioned in hostel polci), his / her hostel facility would be immediately cancelled/ withdrawn.
- f. All students who would be allotted with hostel facility are required to arrange by themselves bedding items i.e pillow and blanket/ quit along with their covers

and bedsheets. Mattresses would be provided by hostel administration.

18. **Scholarships.** All the interested students have to apply for NUST Need Based Scholarship, NUST PhD Fellowship NPF Scheme online at the time of admission. Details pertaining to various scholarships are available at:-

-www.nust.edu.pk/admissions/scholarships and www.nust.edu.pk/admissions/phd/sch-npf

19. **Political Activities.** Politics in the College is strictly forbidden, and all students are directed to abstain from any such activity during their tenure of studies at the College. It is clarified that the Rector NUST has full powers to terminate registration of any student when so recommended by College principal if any student is found involved in such activity. Certificate of “**Non-Involvement in Political Activities**” as per **Annex ‘E’** be rendered by the student, which is to be countersigned by parents/guardian.

20. **Use of Drugs. Sheesha. Naswar / Narcotics.**

- a. All contraband items and substances including (but not limited to) ice, hash, weed, marijuana etc. and drinking of prohibited beverages is strictly forbidden in the College campus and hostels. Upon first instance, parents will be informed with imposition of fine and upon second, hostel facility will be withdrawn. The case for expulsion may be initiated depending upon the severity of the case.
- b. College authorities are entitled to carry out inspections and search of rooms and hostel premises without notice / info on suspicion of any illegal activity, possession of banned and prohibited substances including drugs etc. All facilities will be terminated in case of any violation found thereof.
- c. Certificate of Non-Involvement in Drugs Abuse (attached in NUST Students Hand Book) to be duly submitted to Estb Branch, SAG by all students on joining the campus.

21. **Driving.** Students are not allowed to drive any vehicle without valid driving license and college sticker (to be processed through security branch). A dedicated parking space is available for students in college premises and students are advised to park their vehicles in that area only. Students owning motor bikes must be in possession of safety helmets and will wear it while riding the motor bike. Parents should also warn their wards to follow the instructions strictly. Failure to abide by these instructions would result in cancellation of motor bike/ vehicle permission along with imposition of fine.

22. **Fines.** College authorities reserve the right to fine a student for any violation of College/NUST rules, if considered necessary.

23. **Entry/ Exit Timings for Students.** All students (Day Scholars/ Boarders) are instructed to abide by the following timings for entry / exit through main gate :-

- a. Cut off time for entry / exit in College for Boys is as follows:-

- (1) Summers (Apr to Sep) - 2300 hours.
- (2) Winters (Oct to Mar) - 2200 hours.
- b. Cut off time for entry / exit in College & Hostel for Girls is as follows:-
 - (1) Summers (Apr to Sep) - 2200 hours.
 - (2) Winters (Oct to Mar) - 2130 hours.
- c. Failure to abide by these timings would result in imposition of fine followed by disciplinary action against the repeated offenders.

IN CASE HOSTELITE NUST STUDENT FAILS TO ABIDE BY THE COLLEGE RULES, HE / SHE WILL BE GIVEN A WARNING; SUBSEQUENTLY HIS / HER HOSTELITE STATUS WILL BE CANCELLED.

24. Do's / Don'ts for NUST College of EME Hostels.

a. DOs

- (1) Always be respectful to your colleagues and hostel staff/ management
- (2) Keep your room neat and tidy, as it can be inspected by the hostel management without any prior notice /intimation.
- (3) Utilize your PC / Laptops for educational purpose only.
- (4) See the Medical Officer in MI Room as and when you feel unwell.
- (5) Be security conscious and take care of your valuables especially Cash, Mobile Phones and Laptop etc. Take your valuable along with you when you proceed on leave etc.
- (6) Always clear Hostel Dues well in time.
- (7) All notices/instructions issued from time to time must be religiously followed.
- (8) Take care of hostel property i.e., T.V, furniture in room / hostel, water dispenser, washroom fittings and water coolers etc.
- (9) Always swipe your RFID Card on Main Gate while leaving and entering the College premises.
- (10) Always keep your parents informed about your whereabouts whenever you leave the college premises. Always remain aware of the potential threats in current environment
- (11) During college interactions, students (opposite-sex/same-sex) are expected to maintain decent physical distance (arm's length), and to avoid sitting in each other's lap, lying next to each other, etc., in college premises/ events/ activities/ Excursion trips, etc. Failing in this regard will lead to disciplinary action based upon the penalties as per NUST regulations.
- (12) Report to Manager Hostel / DAD NSAW about any unusual activity in the hostel.
- (13) Inform the Manager Hostel about Withdrawal / Relegation on immediate basis.
- (14) Preserve / economize utilization of water, electricity and gas.

- (15) Put off all the electric switches, gas appliances and water tapes while leaving the room.
- (16) Abide by the rules/ regulation/ policies of premises and hostel.
- (17) It is personal responsibility to acquire knowledge about different policies and rules. For this purpose, all rules/ regulations are available on the concerned web pages. For any query, authorities can be approached for guidance.
- (18) For reporting complaints and grievances, students are required to follow the established administrative and management channels, Students are expected to exhaust the prescribed internal grievance redressal mechanism before seeking redress through any external forum.

b. **DON'Ts**

- (1) Keeping of prohibited medicines, drugs without doctor's prescription.
- (2) Use of un-parliamentary language, foul and abusive language with the fellow students / staff and will be taken very seriously.
- (3) Possession of following items is totally banned and those who are checked will be expelled from the hostel /College: -
 - (a) Fire arms and daggers etc.
 - (b) Alcohols, Toxic drugs, sheesha, gutkha and hashish/heroin etc.
 - (c) Crackers, explosives and ammunition etc.
 - (d) Objectionable material like videos, books or photographs.
- (4) Smoking and keeping any kind of such items.
- (5) Misusing hostel premises/facilities for activities other than studies.
- (6) Involvement in criminal/police cases, it will be taken very seriously to the extent of expulsion from the hostel /College.
- (7) Guests of staff and students in the room/hostel.
- (8) Playing loud music in the room which may disturb studies of colleagues /neighbors.
- (9) Making noise and raising slogans.
- (10) Keeping electrical appliances, other than authorized in the rules.
- (11) Fiddling with the electric sockets/plugs/appliances etc.
- (12) Damaging any hostel property.
- (13) Involvement in politics, ethnic, sectarian and other undesirable activities. Defaulters will be expelled from hostel without any advance

notice.

- (14) Collection of Chanda on any account.
- (15) Ragging of juniors inside / outside the rooms and hostels.
- (16) Gambling in any form such as playing cards (with money at stake).
- (17) Celebrating birthday parties, dholac / mehndi functions and get together in hostel rooms.
- (18) Employment or keeping of a private servant in the hostel.
- (19) Leaving lights or fans on, when out of room.
- (20) Proxy in any manner.
- (21) Authorized Room setting will not be changed.
- (22) Flying kites is strictly prohibited in the hostels / campus.
- (23) Do not blackmail, threaten, intimidate, or harass any individual using photographs, videos, audio recordings, messages, or any personal data. Recording, sharing, or using another person's personal information or digital content without their explicit consent is strictly prohibited and will invite strict disciplinary as well as legal action.
- (24) Do not engage in or facilitate in any form of cybercrime, including hacking, phishing, online harassment, identity theft, unauthorized access to systems or accounts, spreading malicious software, or any other illegal online activity. Any such involvement will result in strict disciplinary action in accordance with university rules and applicable laws.

25. **Student Handbooks and NUST Maps.** To facilitate you, the PG Handbook is being sent kindly download link <https://ceme.nust.edu.pk/downloads/student-notice-board-pg/> for handbook and go through its content. Please note that each new student and his/ her parents/ Guardians is required to submit an undertaking at time of e-registration, that they have read the handbook and will comply with the instructions.

26. **Important Contact Numbers:** For queries, please contact your departments on following numbers: -

Ser	Appointment	Name	Contact No
a.	Dean	Brig Dr. Aamer Ahmed Baqai	051-54444050
b.	AI Dir Acad-CEME	Dr. Rehan Ahmed Khan	051-54444008
c.	Program Coordinator (PG)	Dr. Anas Bin Aqeel	051-54444006

d.	Program Coordinator (MS)		Dr. Anas Bin Aqeel	051-54444006
e.	<u>Head of Departments (HOD)</u>			
	(1)	Electrical Engg	Dr. Qasim Umar Khan	051-54444250
	(2)	Mechanical Engg	Dr. Hassan Aftab Saeed	051-54444350
	(3)	Computer & Software Engg	Dr. M. Usman Akram	051-54444150
	(4)	Mechatronics Engg	Dr Hamid Jabbar	051-54444450
	(5)	Engg Mgmt	Dr. Afshan Naseem	051-54444650
	(6)	Basic Science & Humanities	Dr. Yasir Ali	051-54444550
f.	<u>Department Program Coordinators (PG)</u>			
	(1)	Electrical Engg	Dr Mahrukh Liaqat	0333-6907626 051-54444246
	(2)	Mechanical Engg	Dr. Muhammad Tofique Abbasi	0310-5496454 051-54444338
	(3)	Computer & Software	Dr Soyiba Javed	0321-5211362 051-54444122
	(4)	Mechatronics Engg	Dr Hassan Ellahi	0345-4447377 051-54444470
	(5)	Engineering Management	Dr Muhammad Jahanzaib	0332-8352460 051-54444646
	(6)	Applied Mathematics	Dr. Safia Taj	0341-9681221 051-54444530

27. **Conclusion.** College of Electrical and Mechanical Engineering is a premier constituent institution of NUST. This College is committed to the academic excellence and development of faculties that groom personalities and inculcate virtues in the students to transform them into good human beings and above all proud Pakistanis. Activities not conforming to the aims and objectives of the College maynot be tolerated.

In discharging these sacred duties, the College looks forward to receive full co- operation from the parents/guardians as well as the students without which realization of the objectives is not possible.

Dated_____ Jul 2026

Asst Prof
Program Coordinator (PG)
(Dr Anas Bin Aqeel)

CERTIFICATE OF FITNESS

I, _____ S/O D/O _____

hereby declare that I have no such disability which can affect my studies. I am physically and mentally fit to undergo academic activities.

Dated: _____ 2026

(Signature of Student)

COLLEGE OF EME - PERSONAL DATA

Anx B

Photograph

CATEGORY: **MIL / CIV (SERVING) / CIV (NOT- SERVING)**

1. Course/Degree: _____

2. Department: _____

3. Name: _____

4. Father's Name: _____

5. Address

a. Present Address:

b. Permanent Address:

6. Tel No (Res) _____

7. Mob No _____

8. Email: _____

9. Person/ address and tel to be contacted/info in case of emergency: -

Local:

Outside:

10. a. Religion: _____ b. Sect: _____

11. Date of birth: _____

12. Married/Single: _____

13. Children with Age: _____

14. Bankers & Account No: _____

15.

Academic Qualification		<u>Marks Obtained</u>	<u>Total Marks</u>	<u>Division/CGPA</u>
a.	Matriculation			
b.	FSc/FA			
c.	BSc/BA			
d.	MS/MA			

16.

Technical Qualification		Institution	Marks Obtained	Total Marks	Division/CGPA
a.	BSc Engineering				
b.	MS Engineering				

17. Blood group: _____

18. Experience /Employment (with appointment & dates)

S/No	Appointment	Date
a.		
b.		
c.		

19. Hobbies: _____

(Signature of Student)

“Certified that all the information given above are correct. It is also certified that the spellings of any name are correct”

SURETY BOND (NUST STUDENTS)

**KNOW ALL MEN BY THESE PRESENT THAT I _____ S/O,
D/O _____**

(Hereinafter called the trainee and surety) do hereby bind ourselves and each of us and heirs, executors and administrators to abide by terms and conditions of NUST after having been selected against "civilian student of NUST" seat at the College of Electrical and Mechanical Engineering.

During studies, I as a trainee shall abide by the College discipline and rules, regulations and standing orders/procedures concerned and pay all expenses in due time. Any violation of these will make me liable to be expelled from the College which shall be without right of appeal in any court of law. During studies if I am expelled by the College on any grounds, or deliberately fail and does not study, I will lose my seat in the College and would not be allowed to continue studies in any NUST institution.

That I will abstain from any political activity during my tenure of studies at the College of Electrical and Mechanical Engineering. I, if found guilty of an act which is forbidden by NUST/College authorities including cheating/drinking alcohol etc. will be liable for expulsion from the institution.

(Student's Signature)

Surety-1 (Signed by Father / Guardian)

Surety (Signed by near relative)

Signature _____

Signature _____

Name : _____

Name : _____

Designation /Status: _____

Designation /Status: _____

Address: _____

Address: _____

Note: It should be attested by Oath Commissioner /Notary Public on stamp paper of Rs. 100 (rupees one hundred only).

CERTIFICATE OF CHARACTER

Certified that Mr./Ms. _____ S/O D/O _____
bearing CNIC No _____ and resident of _____

Has good moral character and does not have any illrecord in concerned police station.

Dated ____ 2026
(Office Stamp)

(Signature of SHO of Police Station)

CERTIFICATE
(NON-INVOLVEMENT IN POLITICAL ACTIVITIES)

I _____ S/O _____ D/O _____

hereby declare that I am neither a member of nor affiliated in any way with any political party/organization. I also undertake that I will not join or take part in any political activity inside or outside the College of E&ME during the period of my stay in the College. I also accept that any violation of the above undertaking will render me liable to expulsion from the College.

Dated: _____ 2026

(Signature of Student)

COUNTERSIGNED

(Signature of Parents / Guardian)

C



UNDERTAKING TEMPORARY ISSUANCE OF ORIGINAL DOCUMENTS

I _____ CMS ID/Regn No _____
 Category _____ (PC/ASC/NS) _____ CNIC _____
 _____ Degree/ Discipline _____ hereby certify that I will deposit
 my Original Educational Documents within 30 days or their temporarily
 issuance. Failing to comply the same within due date, my registration for next
 semester shall not be done (for 1-3rd year students) / my result shall be
 withhold (for final year students).

 (Student's Signature)

Date _____

(Specimen Stamp Paper not less than Rs. 10/-)

Details of Bank Account

- a. Student Name : _____
- b. Registration number : _____
- c. Bank Name : _____ NBP / HBL / AKBL _____
- d. Account No : _____
- e. Account Title : _____
- f. Branch Code : _____
- g. Branch Address : _____

ACADEMIC SCHEDULE FALL 2026

Ser	Event	Dates
1.	Orientation Week	31 Aug to 02 Sep 2026
2.	Fall Semester 2026 Starts	7 Sep 2026
3.	Mid Term exam (Tentative)	27 Oct–1 st Nov 2026
4.	Final Exam Fall Semester 2026	29 Dec–03 Jan 2027
5.	Semester Break	05 Jan–16 Jan 2027
6.	Spring Semester 2027 Start	18 Jan 2027